

## Education

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**Bachelor of Science in Computer Science** – Oklahoma Baptist University – Shawnee, OK

December 2019

## Skills

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- Epic, Beacon and Ambulatory Certified
- SQL Server (Databases and Data Models)
- Excel (VLookup, Pivot Tables)
- Tableau / Power BI
- Microsoft Office Suite / Google Suite
- Trello, JIRA, Asana, Monday
- Facets, Chorus, Edifecs
- Solutions-focused
- Detail-oriented
- Personable / Organized

## Career Highlights

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**Projects** (all projects can be found on my portfolio: <https://annettelofing.github.io/>)

- **Job Queue Appointments Dashboard**
  - Constructed a comprehensive dashboard for KPI reporting, streamlining job queue management; facilitated stakeholder insights and improved team performance, resulting in a 25% reduction in project turnaround time.
- **Process Improvement / Workflow Analysis**
  - Increased team productivity by 80% through dividing our 2,000+ daily job queue into clear sections of ownership.
- **User Centered Design Case Study**
  - Implemented a customer-focused design for a coffee shop app, iterating through multiple versions based on user feedback, and regularly updating stakeholders with comprehensive development reports.
- **Problem Solving / Coordination Across Teams**
  - Collected and compiled data to solve the problem of overbooking patients through analyzing 50+ appointment types, identifying the cause, then informing our IT team to implement an update to the scheduling software.

## Achievements

- Provided EPIC Beacon data dictionary metrics for creation of a dashboard for schedulers
- Developed a report of first-time patients for administration to write thank you notes per the clinic director's request
- Facilitated delegating the job queue to each team member, improving team productivity by 30%

## Career Summary

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### Data Analysis / Designer / Developer

- User experience, user-centered design, system analysis, testing, implementation, responsive design, various operating systems and improvement through multiple iterations

### Team Leader

- Project management of objectives, schedules, budget, event coordinating and lesson planning
- Facilitated the onboarding and coordination of four new employees within a dynamic clinical setting

### Continuous Improvement

- Developed and maintained comprehensive job documentation, including detailed job responsibilities, workflows, and onboarding materials and reduced onboarding time for new hires by 40%

## Timeline

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<b>Intermountain Health</b> – Epic Analyst, Beacon – Remote	September 2025 – Present
<b>Intermountain Health/Select Health</b> – EDI Coordinator – Remote	December 2024 – September 2025
<b>Intermountain Health</b> – Patient Scheduler – Grand Junction, CO and Remote	December 2022 – December 2024
<b>Pais Movement</b> – Pais Project Team Leader – Grapevine, TX	January 2020 – July 2022
<b>VTR Learning</b> – Web Design/Developer Intern – Shawnee, OK	August 2018 – March 2019
<b>Life.Church</b> – Customer/Technical Support Team Intern – Edmond, OK	January 2018 – August 2018